

Request for Letters of Interest (LOI)

Employment Opportunity:

The Susan Thompson Buffett Foundation is undertaking a multi-state initiative that includes grant making to multiple organizations across nine states. We are seeking an in-state consultant to advise and coordinate Foundation grant making and implementation of the initiative's strategic plan in Virginia. Be advised - This opportunity could be conceived either as a consultancy or employment (full time or part time) dependent on needs of applicant and foundation.

Background:

The Susan Thompson Buffett Foundation is a private grant making foundation. The primary focus of the Foundation is on family planning and reproductive health and rights, both domestically and internationally. The U.S. Programs branch of the Foundation has undertaken a multi-year, multi-state initiative to strengthen capacity of state-based advocacy organizations working on abortion rights and access. Initiative goals include increasing public support for abortion, advancing proactive, visionary strategies to improve abortion policies, and expanding the number, diversity and capacity of people and organizations engaged in the pursuit of broader abortion access.

Core Purpose:

- Communicate Foundation strategies, movement vision, and overall theory of change
- Build buy-in to theory of change
- Calibrate strategic alignment among grantees and partners
- Stress movement needs over those of individual organizations
- Empower grantees to shape a shared vision for the work and hold groups accountable to that vision
- Interrogate fidelity to the status quo and conventional wisdom
- Promote risk taking and experimentation in the work
- Support a culture of learning, evaluation, and data utilization
- Serve as a thought-partner for Foundation staff regarding how to have greater impact on abortion access and acceptance outside the SIP

Responsibilities:

- Research and identify organizational partners who should be considered for funding
- Preview proposals to ensure relevance and quality, with an eye toward the big picture and helping strategically fit pieces together
- Support grantees and applicants in clearly expressing the contribution their work makes to the desired outcomes
- Assist in connecting grantees to those working on a broader set of progressive agenda issues and creating cross-movement synergy
- Align grantee projects and activities, keeping the network connected and engaged
- Understand and navigate existing state infrastructure so that the Foundation can invest wisely and in ways that strengthen the collaborative and its members
- Maintain accountability efforts to keep grantees on track with SIP goals and vision
- Work with Foundation's strategy and technical assistance advisor for this Initiative (National Institute for Reproductive Health) to ensure grantees are developing and pursuing visionary, proactive strategies

- Identify grantee technical assistance needs and work to coordinate provision of technical assistance
- Identify areas of investment that are shared needs across grantees (such as polling, messaging, data development, or research) and coordinate funding and implementation of joint needs
- Continually assess the policy environment of the state and help grantees spot emerging opportunities
- Help grantees operationalize strategy and metrics related to long-term goals
- Coordinate across states with other State Advisors and Initiative partners to share learnings, best practices and strategies
- Assist state partners in working strategically with national organizations and efforts where aligned

Qualifications:

- Strong Facilitation skills
- Demonstrated commitment to support abortion rights and access
- Demonstrated ability to work with communities of color
- Demonstrated commitment to and experience with racial equity
- Strategic thinker with ability to guide the project at high level and to connect with other movements
- Proven ability to foster and strengthen collaborative work
- Knowledge and skills around movement building, policy change, and organizing
- Ability to manage conflict
- Understands the broader policy and political climate for abortion and other progressive issues in Virginia
- Is based in and has strong ties to community in Virginia

Responding to the LOI:

If interested, please submit LOI along with resume or CV by email to:
adminsocalchange@stbfoundation.org

Deadline for submission: May 15, 2019

Questions about this LOI may also be submitted to adminsocalchange@stbfoundation.org

Salary range is \$90,000 to \$100,000

Final candidate(s) will be asked to submit a proposed Scope of Work along with salary and expense requirements.

Confidentiality:

The Foundation does all of its giving anonymously and asks that potential candidates respect the confidentiality of any information received about this project through this document or from conversations with Foundation staff, consultants or advisors. This request for LOI is not for publication and should not be posted on any public forum.